

Osmington Parish Council

Parish Clerk: Leigh Johnson
The Old Stables, St John's Hill, Wareham, Dorset, BH20 4NB.
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Date: 1st March 2023

Dear Councillor

MEETING OF OSMINGTON PARISH COUNCIL – Monday 6th March 2023

You are hereby summoned to attend a meeting of the Parish Council to be held in the main hall of the Village Hall on **Monday 6th March 2023 at 7.00pm**, to transact the business as listed on the agenda below.

AGENDA

1. **Public Participation Time** – The meeting will start with the democratic period during which members of the public are welcome to attend to raise matters.
2. **Apologies** – To receive any apologies for absence.
3. **Declarations of Interest** – To note any declarations of interest (including pecuniary interest) made by Members in respect of items on this agenda and to deal with any requests for dispensations.
4. **Minutes** – To confirm the minutes of the meetings held on 9th January and 31st January 2023 and discuss any matters arising.
5. **Planning Matters**
 - To note the results of planning decisions - An update will be provided by the Clerk.
 - To consider the following planning application/s:

[P/FUL/2022/07980](#) - Land and buildings at Westdown Farm, Upton, Ringstead - Demolish existing cabins and toilet block. Erect 4 No. holiday cabins and store building.

[P/FUL/2023/00461](#) – 1 Grove Hill, Osmington, DT3 6EZ – Erect extension to existing bungalow. Demolish disused stable and adjoining tool shed/workshop, erect garage with holiday accommodation above.
- To consider any planning applications received prior to the meeting.
6. **Parish Amenities**
 - To discuss the quotes for the grass and hedge cutting contract for 2023/24.
 - To consider a letter received from the Village Hall Trustees regarding the payment of legal fees for the patio extension at the rear of the village hall.
 - To receive the report of the Playing Field Officer.
 - To discuss and agree a date for the Annual Spring Clean.
 - To receive an update regarding the telephone box.

7. Highway and Rights of Way Matters

- To note and report any new highway maintenance issues.
- To report on any new Rights of Way issues.

8. Finance

- To discuss the allocation of CIL funding to specific projects/purchases.
- To receive and approve cashbook balances, budget report and bank reconciliation.
- To consider and endorse the list of payments and any other cheques signed since the last meeting.
- Preparation for Audit: -
 - (a) To review the Council's risk assessment document.
 - (b) To approve the Council's Asset Register.
 - (c) To note Internal Controls.
 - (d) To appoint the internal auditor for the year 2022/23

9. Council Matters

- To note the dates of future meetings (previously circulated), agree the venue for meetings and the format and dates of the AGM and APM.
- To consider attendance at forthcoming DAPTC/SLCC/other sponsored meetings/briefings.
- To exchange any topical information of general interest.

Leigh Johnson

Leigh Johnson
Clerk to the Parish Council