

OSMINGTON PARISH COUNCIL

Minutes of the Special Meeting of the Parish Council
held on Monday 12th June at 7.00pm at the Village Hall

Present: Cllr Mr N Ireland (Chairman and DCC Cllr), Cllr Mrs S Miller, Cllr Mrs C Dempsey, Cllr Mrs D Symes, and Cllr Mr V White

Also in attendance: WDDC Cllr N Bundy and WDDC Cllr Thacker. Mrs Emma Webb (Clerk) was in attendance.

Apologies

104/17 Cllr Mrs H Ballard and Cllr Mrs G Pearson.

Public Participation Time.

105/17 Cllr Bundy reported that Planning Applications WD/D/16/002580 at Mulberry House, Roman Road, Osmington, Weymouth DT3 6ER and WD/D/17/000867 at Neptune House, Ringstead, Dorchester DT2 8NG would be considered at Planning Committee on Thursday 22nd June 2017 at South Walks House, South Walks Road, Dorchester commencing at 13:00.

Declarations of Interest

106/17 None.

Grants of Dispensation.

107/17 None.

Planning decisions and related issues.

108/17 Application No: WD/D/17/001037 – Demolish existing single storey porch/store and replace with single storey pitched front extension forming enlarged lounge and covered entrance. Internal alterations. Enlarge hard standing to front of property at Airlie Cottage, Upton Fort Road, Osmington Mills, Weymouth DT3 6HH.

The Parish Council raised no objection to this planning application.

Action by: Clerk

Other Matters

109/17 It was **resolved** to authorise the painting of the BT Kiosk with a limit of £300.

110/17 It was **resolved** to purchase cleaning solution for the village gateways.

Action by: Clerk

111/17 It was **resolved** to defer the request for revised funding from Osmington Speed Watch to the next meeting.

Action by: Clerk

Internal Audit Recommendations

112/17 It was **resolved** to review the Standing Orders and Financial Regulations at the next meeting.

Action by: Clerk

113/17 It was **resolved** to amend the minutes of the meeting on the 9th May 2016 to reflect it was the Annual General Meeting.

Action by: Clerk

114/17 It was **resolved** that recommendations from the internal and external audit are reported to members. Recommendations would be considered, actions agreed to resolve them and details of this placed in the minutes.

Action by: Clerk

115/17 It was **resolved** that the Clerk amend the errors highlighted on the cash book by the Internal Auditor prior to the accounts being submitted for External Audit.

Action by: Clerk

116/17 It was **resolved** that, in future, if tenders are to be combined they should be issued as such.

Action by: Clerk

117/17 It was **resolved** that tender requests, in the future, are clear about the start and end period for a potential contract/tender.

Action by: Clerk

118/17 It was **resolved** that cheques for payment are not signed until after approval at the meeting and the minutes show the list of payments to be made and a resolution from the Council that these should be authorised.

Action by: Clerk

119/17 It was **resolved** that in future the bi-monthly reports show the up to date Budget versus Actual spend and are included as an appendix to the minutes.

Action by: Clerk

120/17 It was **proposed** by Cllr V White and **seconded** by Cllr Mrs D Symes to approve and sign Section 1 of the The Annual Governance Statement of the Annual Return 2016/17.

Action by: Clerk

121/17 It was **proposed** by Cllr V White and **seconded** by Cllr Mrs D Symes to approve and sign Section 2 of the Annual Return.

Action by: Clerk

122/17 The following receipt was noted:

HMRC VAT Refund	£67.40
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123/17 It was **resolved** to approve the following payments

Cheque No.		
100871	Cllr V White (Combination lock)	£15.73
100873	Paul Harding (Internal Audit)	£52.50
100874	Allianz – Playground Inspection	£391.26
100875	DCC Pension Fund (5/17)	£69.56
100876	HMRC (PAYE 5/17)	£59.75
100877	Emma Webb (Salary & expenses 5/17)	£322.32
100872	Emma Webb (Anti-Virus Software for Parish laptop)	£69.99

Chairman

Date