

Osmington Parish Council

Minutes of the Annual Meeting of the Parish Council held on Monday 22nd May 2023 at
7.00pm

Present: Cllr Mr N Ireland (Chairman and Dorset Councillor), Cllr Mrs H Ballard, Cllr Mrs C Dempsey, Cllr Mrs F Groves, Cllr Mrs S Miller and Cllr Mr V White.

Also in attendance: Miss Leigh Johnson (Clerk) and 5 members of the public.

33/23 Election of Chairman

It was **resolved** (unanimously) that Mr Nick Ireland be elected Chairman for the year 2023/24.

34/23 Appointment of Vice-Chairman

It was **resolved** (unanimously) that Mr Vic White be appointed Vice-Chairman for the year 2023/24.

35/23 Appointment of Other Officers to the Council

It was **resolved** (unanimously) that other officers of the council be appointed for the year 2023/24 as set out below;

Rights of Way Officer – Cllr Miller
Playing Field Officer – Cllr White
Coastal Change Pathfinder Group Representative – Cllr Groves
DAPTC Area Representatives – Cllrs Dempsey and Vacancy
Speed Watch Co-ordinator – Cllr Ballard

36/23 Public Participation Time

36.1 A resident attended to raise concerns regarding the height of the trees on the north side of the playing field that bordered his property. He had developed health problems with regard to pollen and asked that the trees be pruned.

37/23 Apologies

No apologies for absence were received.

38/23 Declarations of Interest and Grants of Dispensation

No declarations of interest or grants of dispensation were received.

39/23 Minutes

It was **resolved** that the minutes of the meetings held on 6th March 2023 and 11th April 2023 be approved and signed by the Chairman as a correct record.

40/23 Matters arising from the minutes

There were no matters arising from the minutes.

41/23 Planning Matters

The following planning decisions were noted;

- 41.1 **P/FUL/2022/07980** – Land and buildings at Westdown Farm, Upton, Ringstead – Demolish existing cabins and toilet block. Erect 4 no. holiday cabins and store building – **Refused**.
- 41.2 **P/LBC/2023/00450** – The Beehive, Church Lane, Osmington, DT3 6EL – Replace metal casement windows with new timber casement windows – **Refused**.
- 41.3 **P/FUL/2023/00286** – Neptune House, Ringstead Village Access Road, Ringstead, DT2 8NG – Replacement dwelling – **Withdrawn**.

The following planning application/s were considered: -

- 41.4 There were no planning applications for consideration.

42/23 Parish Amenities

- 42.1 Councillor White provided a brief update regarding the play area and parish field. It was noted that the new grass contractor was providing a good service and the grass was well maintained. In response to a question, it was agreed that Cllr. White would check the area for cuttings was in an appropriate state.
- 42.2 The Chairman continued to chase the supplier for a delivery and installation date for the BT phone box.
- 42.3 Members considered a request to prune two trees on the north side of the playing field.

It was **resolved** that three quotes would be obtained and options for pruning/pollarding be sought.

- 42.4 Cllr. Miller reported that the bins at Osmington Mills was not emptied for a period of two weeks over the beginning of May bank holidays. The Clerk would contact the waste team to enquire about peak periods and staff cover for bank holidays.

It was noted that the litter bin near to the village pump was mostly empty at collection times. With that in mind it was proposed that the wooden bin at the top of Chapel Lane be relocated near to the pump and the newer bin replace the wooden bin.

It was **resolved** that;

1. The wooden bin be relocated near to the village pump and the newer bin be relocated to the top of Chapel Lane;
2. The frequency of collections for the bin near to the pump be reduced.

43/23 Highway and Rights of Way Matters

43.1 No matters were raised.

44/23 Finance

44.1 The Clerk, as RFO, presented the final accounts for the financial year 2022/23 for approval by the Parish Council in advance of the annual audit process.

It was **resolved** that the final accounts be approved.

44.2 The Clerk explained the process for the audit regime and the requirement to complete a Certificate of Exemption.

It was **resolved** that the Certificate of Exemption be signed by the Chairman and submitted to the External Auditor.

44.3 Members considered the annual public liability insurance renewal.

It was **resolved** that the insurance be renewed with Zurich at a cost of £858.82.

44.4 The Clerk provided three quotes for a replacement laptop.

It was **resolved** that The Clerk purchase the laptop from Dell as an appropriate supplier with good customer support.

44.5 The cashbook balances, budget report and bank reconciliation were received and approved.

44.6 It was **resolved** to approve the following payments

Leigh Johnson – salary/expenses for March and April	£851.19
HMRC – Tax for March and April	£125.60
Humphries Kirk – searches and correspondence	£142.80
DAPTC – Annual subscription	£234.77
Osmington Village Hall – Hire for May and 50% recharge for commercial waste collection	£127.95
Dorset Council – Waste collection March to June	£225.03
Zurich Insurance Renewal	£858.82

It was **resolved** to retrospectively approve the following payment/s made in accordance with Financial Regulation 4.1

Dorset Council – Waste collection – Plough Close (March)	£16.32
Osmington Village Hall/Coronation Committee – Grant	£245.00

45/23 Council Matters

- 45.1 Councillor Ireland recommended that members subscribe to the DAPTC weekly newsletter as it provided some useful information.

The meeting ended at 7.37pm

Chairman

Date