

Osmington Parish Council

Parish Clerk: Leigh Johnson
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Date: 16th May 2023

Dear Councillor

ANNUAL GENERAL MEETING OF OSMINGTON PARISH COUNCIL – MONDAY 22nd May 2023.

You are hereby summoned to attend the Annual General Meeting of the Parish Council to be held on **Monday 22nd May 2023 at 7.00pm**, to transact the business as listed on the agenda below.

AGENDA

- 1. Election of Chairman** – To elect a chairman for the year 2023/24.
- 2. Appointment of Vice-Chairman** – To appoint a vice-chairman for the year 2023/24.
- 3. Appointment of Other Officers** – To appoint other officers for the year 2023/24.
- 4. Public Participation Time** – The meeting will continue with the democratic period during which members of the public are welcome to attend to raise matters.
- 5. Apologies** – To receive any apologies for absence.
- 6. Declarations of Interest** – To note any declarations of interest (including pecuniary interest) made by Members in respect of items on this agenda and to deal with any requests for dispensations.
- 7. Minutes** – To confirm the minutes of the meetings held on 6th March and 11th April 2023 and discuss any matters arising.
- 8. Planning Matters**
 - To note the results of planning decisions - An update will be provided by the Clerk.
 - To consider the following planning application/s: -
Application No:
 - To consider any planning applications received prior to the meeting.
- 9. Parish Amenities**
 - To receive the report of the Playing Field Officer.
 - To receive an update regarding the telephone box.
 - To discuss the ash tree on the north side of the playing field (Cllr. White).
 - To receive an update regarding litter bins (Cllr. Miller).
- 10. Highway and Rights of Way Matters**
 - To report on any new Rights of Way issues.
 - To note and report any new highway maintenance issues.

11. Finance

- Accounts – To approve the final accounts for the financial year 2022/23.
- Annual Audit 2022/23 – To agree and sign the Certificate of Exemption to be submitted to the Parish Council's External Auditor.
- To consider and approve the annual public liability insurance renewal.
- To discuss the quotes for a replacement laptop and approve the purchase.
- To receive and approve cashbook balances, budget report and bank reconciliation.
- To consider and endorse the list of payments and any other cheques signed since the last meeting.

12. Council Matters

- To consider attendance at forthcoming DAPTC/SLCC/other sponsored meetings/briefings.
- To exchange any topical information of general interest.

Leigh Johnson

Leigh Johnson
Clerk to the Parish Council