

Osmington Parish Council

Minutes of the Meeting of the Parish Council held in the Constable Room of the Village Hall on Monday 4th March 2019 at 7.00pm

Present: Cllr Mr N Ireland (Chairman and DCC Councillor), Cllr Mrs H Ballard, Cllr Mr P Botham, Cllr Mrs C Dempsey, Cllr Mrs S Miller and Cllr Mrs G Pearson and Cllr Mr V White.

Also in attendance: WDDC Cllr Mr N Bundy, Miss Leigh Johnson (Clerk). Three members of the public were also in attendance.

12/19 Public Participation Time

- 12.1 Ian Balaam (PGL) informed members that a resident survey had been completed during the peak season in 2018. The results of this survey would be circulated and any further observations or comments would be welcomed.
- 12.2 Two residents provided information regarding the proposed placement of a memorial plaque at the new bus shelter at Plough Close. Letters of support were also provided.
- 12.3 District Councillor Bundy provided a brief update regarding the creation of the new Dorset Council from 1st April 2019. He informed members that a planning committee had been scheduled for the end of March and it was anticipated that future planning committees would commence from June 2019. Councillor Bundy thanked members for their hospitality and friendliness during his time as the West Dorset District Council ward member.
- 12.4 Councillor Ireland thanked both Cllr Bundy and Cllr Thacker (in his absence) for their contributions.

13/19 Apologies

An apology for absence was received from District Councillor Alan Thacker.

14/19 Declarations of Interest and Grants of Dispensation

There were no declarations of interest or grants of dispensation.

15/19 Minutes

It was resolved that the minutes of the meeting held on 7th January 2019 be approved and signed by the Chairman as a correct record.

16/19 Matters arising from the minutes

There were no matters arising.

17/19 Planning Matters

The following planning decisions were noted: -

- 17.1 **WD/D/18/001186** – The Farmhouse, East Farm, Main Road, Osmington, Weymouth, DT3 6EX – Erection of garden shed (retrospective) – **Refused**.

18/19 The following planning application/s were considered: -

18.1 **Application No: WD/D/18/003015** – Alderbourne, Mills Road, Osmington Mills, Weymouth, DT3 6HA – Erection of single storey rear extension.

It was **resolved** that no comments be submitted regarding this application.

Action by: The Clerk

19/19 Parish Amenities

19.1 The Playing Field Officer reported that the log bar swings had been repaired.

19.2 Members considered the quotes that had been received for the grass and hedge cutting contract which would commence from 1st April 2019.

It was **resolved** that Countrywide Grounds Maintenance Limited be appointed to undertake the contract from 1st April 2019 to 31st March 2020.

Action by: The Clerk

19.3 Councillor White provided an update on the installation of the bus shelter at Plough Close. Members discussed the requirements for the relocation of the current bench and the creation of a concrete base. It was anticipated that this project would be undertaken by local volunteers and councillors.

It was **resolved** that the materials to create a concrete base be ordered (up to £200.00) and a request for volunteers be posted on the website once dates had been agreed.

Action by: Cllr White and Chairman

19.4 The Chairman informed members that a request to place a memorial plaque on the bus shelter at Plough Close had been received.

It was **resolved** that a memorial plaque in memory of Doreen Squibb be placed at the bus shelter once installation had been completed.

19.5 Members discussed the location of litter bins within the community and the need for additional bins.

It was **resolved** that the litter bin near to The Briary be re-located near to the layby in Lower Church Lane.

20/19 Highways and Rights of Way

20.1 It was noted that the drain opposite Chapel Lane was blocked and the hedge opposite Craig's Farm needed attention. Both matters had been reported.

21/19 Finance

21.1 The cashbook balances, budget report and bank reconciliation were received and approved.

21.2 Members considered a number of documents prepared by the Clerk in readiness for the annual audit of the financial year 2018/19. It was suggested that the Council's Asset Register should include an updated insurance figure for the thatched bus stop under Item 5.

It was **resolved** that:

- (a) The Council's Risk Assessment document be approved for consideration by the internal Auditor;
- (b) The Council's Asset Register be approved for consideration by the Internal Auditor subject to the inclusion of an updated insurance cost for the thatched bus stop;
- (c) The Internal Controls be noted; and
- (d) Paula Harding of Barker Fox Associates be appointed as Internal Auditor for the year 2018/19.

Action by: The Chairman and the Clerk

21.3 It was **resolved** to approve the following payments: -

Wessex Grounds Services – grass cutting (January)	£116.20
Wessex Grounds Services – grass cutting (February)	£116.20
Leigh Johnson (sal/exps 01/19)	£333.50
HMRC (PAYE 01/19)	£68.00
Osmington Village Hall (January)	£16.00
Leigh Johnson (sal/exps 02/19)	£325.20
HMRC (PAYE 02/19)	£70.80
DAPTC – Planning training	£130.00

22/19 Council Matters

22.1 Members noted the date of the Annual Parish Meeting for electors as Saturday 11th May 2019. The format of the meeting was discussed as well as the timing of the meeting

It was **resolved** that:

- (a) The meeting be held at 6pm on Saturday 11th May 2019. As in previous years there would be an opportunity for residents and local businesses to get together ahead of the meeting from 4-6pm.
- (b) A budget of £50.00 be approved towards the cost of the meeting.

Action by: The Clerk and Cllr White

22.2 The Chairman provided an update on maintenance around the village and informed members that the phone box and village gates would be sprayed with an algae spray within the next couple of days. It was also noted that The Osmington Society planned to refurbish the bench in the thatched bus stop opposite the Sly Fox.

Action by: The Chairman

22.3 Councillor Botham informed members that a co-ordination group had been set up to raise funds to enable the Osmington Parish Fete to be re-instated. It was anticipated that the fete would be held on Sunday 4th August 2019. Monies raised from the event would be divided equally between two local charities and one national charity. Councillor Botham enquired as to whether or not any Section 137 funding could be allocated for this purpose. It was agreed that the Clerk would report back to members regarding the use of this funding.

Action by: The Clerk

22.4 The Chairman informed members that a resident had requested that the village spring clean event be re-instated. It was agreed that this would be discussed at the next meeting.

Action by: The Clerk

- 22.5 Councillor White stated that there had been an increased amount of litter left in the village hall car park. This would be monitored to see if the problem escalated.
Action by: Cllr White

The meeting ended at 8.00.pm.

Chairman

Date