

Osmington Parish Council

Parish Clerk: Leigh Johnson
The Old Stables, St John's Hill, Wareham, Dorset, BH20 4NB.
Tel: 01929 761773
Email: osmington@dorset-aptc.gov.uk

Date: 7th May 2024

Dear Councillor

ANNUAL GENERAL MEETING OF OSMINGTON PARISH COUNCIL – MONDAY 13th May 2024.

You are hereby summoned to attend the Annual General Meeting of the Parish Council to be held on **Monday 13th May 2024 at 7.00pm**, to transact the business as listed on the agenda below.

AGENDA

- 1. Election of Chairman** – To elect a chairman for the year 2024/25.
- 2. Appointment of Vice-Chairman** – To appoint a vice-chairman for the year 2024/25.
- 3. Appointment of Other Officers** – To appoint other officers for the year 2024/25.
- 4. Public Participation Time** – The meeting will continue with the democratic period during which members of the public are welcome to attend to raise matters.
- 5. Apologies** – To receive any apologies for absence.
- 6. Declarations of Interest** – To note any declarations of interest (including pecuniary interest) made by Members in respect of items on this agenda and to deal with any requests for dispensations.
- 7. Minutes** – To confirm the minutes of the meetings held on 4th March and 25th March 2024 and discuss any matters arising.
- 8. Planning Matters**
 - To note the results of planning decisions - An update will be provided by the Clerk.
 - To consider the following planning application/s: -
Application No:
 - To consider any planning applications received prior to the meeting.
 - To consider a request to support an Article 4 Directive being placed on a geographical area at Ringstead and submitting support for the proposal, if agreed, to Dorset Council's Planning department.
- 9. Parish Amenities**
 - To discuss the role of the Playing Field Officer and how future safety inspections will be undertaken.
 - To complete a brief site visit at the playing field and discuss any additional work, other than grass cutting that may need to be done.
 - To discuss a request from residents to name a private lane/access drive to aid deliveries.

10. Highway and Rights of Way Matters

- To report on any new Rights of Way issues.
- To note and report any new highway maintenance issues.

11. Finance

- Accounts – To approve the final accounts for the financial year 2023/24.
- To allocate the latest Community Infrastructure Levy funding to specific projects.
- To consider and approve the annual public liability insurance renewal.
- To receive and approve cashbook balances, budget report and bank reconciliation.
- To consider and endorse the list of payments and any other cheques signed since the last meeting.

12. Council Matters

- To consider attendance at forthcoming DAPTC/SLCC/other sponsored meetings/briefings.
- To exchange any topical information of general interest.

Leigh Johnson

Leigh Johnson
Clerk to the Parish Council