

# OSMINGTON PARISH COUNCIL

## Minutes of the AGM and Ordinary Meeting of the Parish Council held at the Village Hall on Monday 12<sup>th</sup> May 2014

Members of the Council present:

Cllr Mr NJ Ireland (Chairman)  
Cllr Mrs CA Dempsey  
Cllr Mrs SR Miller  
Cllr Mrs G Pearson  
Cllr Mrs DG Symes  
Cllr Mr V White

### 1. ELECTION OF CHAIRMAN

**121/14** Cllr Reed opened the meeting as Chairman. Volunteers and nominations were called for the post of Chairman. Only Cllr Ireland agreed to put his name forward. He was nominated by Cllr Miller, this seconded by Cllr Pearson and the appointment was carried unanimously. Cllr Ireland accepted the appointment. Cllr Reed then announced his resignation from the Council and left the meeting. Accordingly, Cllr Ireland took post as Chairman.

### 2. CO-OPTION OF NEW MEMBERS

**122/14** As there were only four remaining Members and more were needed to fill the various Officer posts, it was considered appropriate to consider co-option of the two known volunteers for membership of the Parish Council. It was jointly proposed that Mrs CA Dempsey and Mr V White be co-opted forthwith and the motion was carried unanimously. Both new Members then took post at the meeting.

### 3. APPOINTMENT OF OFFICERS OF THE COUNCIL

**123/14** Following a general discussion and agreement, it was jointly proposed and resolved that posts would be allocated as follows:

Post	Officer
Vice-Chairman	Cllr Miller
Rights of Way Officer (ROWO)	Cllr Miller
Playing Field Officer	Cllr White
Village Hall Trust Representative	Cllr Symes
Community Plan Executive Officer	Chairman Cllr Ireland
Coastal Change Pathfinder Group Representative (CCPGR)	Cllr Pearson
DAPTC Representatives	Cllrs Dempsey and Pearson
Honorary Trees Officer	Mrs Susan Biddiss

#### **4. DEMOCRATIC HALF HOUR**

**124/14 Apologies.** Nil.

**125/14 Public Attendance.** No members of the public attended.

**126/14 Reports.** DCC Cllr Mr A Canning had forwarded a written report, particularly, the White Horse Viewing Point, the A353 footpath (cost in order of £700k), lowering of the A353 speed limit and the Electoral Review. WDDC Cllr Mrs Seall's brief included the Local Plan Adoption, new build housing numbers and proposed partnership with N Dorset DC at the officer manning level, the Electoral Review and the Homelessness Act 2002 review. WDDC Mr Stein covered the Health Strategy opportunities supported by legacy funding (circa £600k) from the olympics.

**127/14 Declarations of Interest.** Nil.

**128/14 Grants of Dispensation.** There were no requests for Grant of Dispensation.

#### **Planning decisions and related issues**

**129/14 Application No: WD/D/14/000429** – render of complete walls as follows: 1. West facing wall and 2. South facing wall at Grove Farmhouse, Grove Hill, Osmington, Weymouth DT3 6EZ - approved.

**130/14 Application No: WD/D/14/000022** – demolition of garage and 1<sup>st</sup> floor extension over. Demolition of single storey on east side of main building. Construction of 2-storey extension to north of existing building and single storey extension to east of existing building at 3 Upton Cottages, Upton, Ringstead, Dorchester DT2 8NE - approved.

**131/14 Application Ref. No: WD/TP/00084** – T1 – Austrian Pine – fell, T2 – Austrian Pine – crown reduction at Whitehaven, Mills Road, Osmington Mills, Weymouth DT3 6HQ – approved.

#### **5. MINUTES OF THE MEETINGS HELD**

**132/14** Minutes of the meeting held on Monday the 3<sup>rd</sup> and Wednesday 26<sup>th</sup> March 2014 were accepted as a true records and signed by the Chairman.

#### **6. MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETINGS**

**133/14 White Horse Viewing Point.** Cllr Ireland stated that the provision of signs indicating the existence of and access to the White Horse viewing point was hitherto unresolved. Ongoing.

**134/14 Teenagers' Pagoda.** Work had yet to be completed to rid the pagoda of its unauthorised paintwork. Clerk to liaise with W&PBC.

ACTION: CLERK

**135/14 Planning Applications.** The Parish Council's responses to all outstanding Planning Applications had been forwarded to WDDC.

## 7. PARISH AMENITIES

**136/14 Playing Field Report.** A playfield site meeting with W&PBC Parks Supervisor to consider future maintenance of surrounding trees and hedges was yet to be implemented. Ongoing. There were no new issues.

ACTION: CLERK

**137/14 Playing Field Basketball Net Project.** Cllr Ireland stated that ongoing attempts to restore the basketball net economically had been unsuccessful and it was resolved to discontinue this project. NFA.

**138/14 Playing Field End Trees.** The means of reclaiming the rough ground at the lower end of the playfield had proved to be unachievable at a manageable cost and it was resolved that this project be discontinued. NFA.

**139/14 Broadband Progress.** Cllr Ireland was continuing to monitor. Ongoing.

ACTION: CLLR IRELAND

## 8. PLANNING MATTERS

**140/14 Application No: WD/D/14/000954** – Refurbishment of existing house, upgrading insulation, windows and weatherproofing. Replacement of asphalt flat roof to roof terrace with new single ply grey roof covering membrane over new tapered insulation.

Replacement of GF windows and doors with new double-glazed composite units. Over cladding of white painted (& part rendered on GF) external brick walls with Proprietary Marley weatherboard cladding boards over external insulation. Re-roofing of existing Verandah reusing existing slates and patent glazing panels. Installation of heat pump for heating at Whitehaven, Mills Road, Osmington Mills, Weymouth DT3 6HQ.

The Council raised no objection to this application.

Clerk to forward Council's response to WDDC.

ACTION: CLERK

**141/14 Application No: WD/D/14/001108** – Change of use from agricultural to B1 use for the Barn, Shortlake Farm, Shortlake Drive, Osmington, Weymouth DT3 6EF.

The Council raised no objection to this application.

Clerk to forward Council's response to WDDC.

ACTION: CLERK

## 9. HIGHWAYS AND RIGHTS OF WAY MATTERS

**142/14 Speed Watch Notices.** The research into Speed Watch warning notices is ongoing, When the design and dimensions have been approved, Clerk to liaise with the planners for consent in due course. Ongoing.

ACTION: CLERK

**143/14 A353 Traffic Calming Measures.** Cllr Ireland had forwarded the appropriate documentation to propose the measures needed for traffic calming on the A353 locally but had not yet received a reply. Ongoing.

ACTION: CLLRS IRELAND & PEARSON

**144/14 Osmington Village Access Features.** A quote for the costs would be sought once the design had been chosen. More quotes would be sought. Ongoing.

ACTION: CLLRs IRELAND & SYMES

**145/14 Community Planning Grant.** It was resolved that, in order to qualify for a Conservation and Community Planning Grant towards the construction of the Village Access Features, the Parish Council would commit itself to maintaining the structures for at least ten years. Clerk to report this commitment to the WDDC Community Planning Officer.

ACTION: CLERK

**146/14 ROWs.** The collapsed path on Mr Tom Pomeroy's land at the Mills had yet to be remedied. As this issue is one for DCC to resolve, it was resolved that Osmington Parish Council should take no further action. There were no other reported ROW issues.

**147/14 Highway Maintenance.** It was reported that vegetation was overgrowing part of the road between Thyme Cottage, near the Upton Fort junction, and the Ranch House entrance. Clerk to alert Highways to this issue.

ACTION: CLERK

**148/14 Countryside Ranger.** The Countryside Ranger, Mr Adam Butcher, had been invited to the Annual Parish Meeting.

**149/14 Community Plan.** Cllr Pearson reported that DCC Highways had identified four options for re-establishing a footpath on the A353 between Preston and the White Horse Farm access driveway. Some suggestions were more promising than others and more work needed to be done. Ongoing.

ACTION: CLLR PEARSON

## 10. LEGAL AND LAW AND ORDER

**150/14 Signs and Hoardings.** Measures to discourage/prevent the erection of permanent signs/hoardings within the Conservation Area/AONB/Heritage Coast had been referred to WDDC, which had accepted that this was a matter for their attention. NFA.

**151/14 Unauthorised Encampments.** A gate had been purchased and erected to the east of the playground's southern pedestrian gate.

## 11. LOCAL GOVERNMENT MATTERS

**152/14 Co-option.** (see minute 122/14).

**153/14 Osmington Mills Public Toilets.** The toilets had been re-opened. NFA.

**154/14 Joint Neighbourhood Plan.** A meeting was being arranged for 18<sup>th</sup> June at Warmwell House to discuss the potential for development of a Joint Neighbourhood Plan between the parishes of Osmington, Owermoigne and Warmwell.

## 12. MEMBERSHIP OF LOCAL COUNCIL ASSOCIATIONS

**155/14 NALC/SLCC.** No new issues.

### 13. COUNCIL AFFAIRS

**156/14 Attendance at Meetings/Briefings.** No compelling forthcoming events had been identified which Members would be available to attend.

**157/14 Annual Accounts FY13/14.** The Annual Accounts (Record of Outturn) for FY13/14 were approved and accepted by the Council.

**158/14 Annual Return FY13/14.** Sections 1 & 2 of the Annual Return for FY13/14 were approved and accepted by the Council.

**159/14 Parish Standing Orders.** The work on editing the NALC revised model orders remains ongoing.

ACTION: CLERK

**160/14 Parish Financial Regulations.** The NALC revised model regulations were now available. The Clerk would work on editing this in due course. Ongoing.

ACTION: CLERK

**161/14 Parish Clerk's Pension.** The Clerk is in the process of setting up entry into the Local Government Pension Scheme with DCC. Ongoing.

ACTION: CLERK

**162/14 Forecast of Outturn (FOO).** The current forecast for FY14/15, which remained represented by the budget, was deferred to the next ordinary meeting.

#### **163/14 Cheques endorsed.**

31 Mar 14	100731	HMRC (PAYE 1-3/14)	£202.80
31 Mar 14	100732	NH Hayes (salary/exps 1-3/14)	£932.22
31 Mar 14	100733	W&P BC (playground maintenance)	£580.80
12 Apr 14	100734	Os Village Hall (booking fees 1-3/14)	£64.00

#### **164/14 Cheques signed.**

12 May 14	100735	AON UK Ltd (OsPC insurance)	£970.89
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**165/14 Topical Information.** The Clerk reported that an Internal Audit had been conducted recently and completed successfully.

**166/14 Bank Account Signatories.** The Clerk declared a need to appoint two additional authorised signatories to replace the two recently resigning Members and proposed, for reasons of their geographical availability, new councillors Dempsey and White. Both councillors accepted this role and it was resolved to add their names to the records held by Barclays. Clerk to liaise with Barclays.

ACTION: CLERK

Chairman

Date